

The Eagle Rock Guidelines

The Rock runs on the honor system. Timberlin Creek Elementary (TCE) and the TCE Parent-Teacher Organization (PTO) expect that everyone will respect and adhere to the guidelines in this document. We reserve the right to change or edit the guidelines as necessary.

Making Reservations

- Make all reservations through our online reservation system.
- The reservations system is available by approximately August 1st each school year.
Tip: Follow our Facebook page and Twitter to receive the latest updates.
- When the online reservation system opens, all school calendar days will be listed for you to possibly reserve.
- PTO processes reservations on a first-come, first-served basis. Therefore, the earlier you make your reservation, the more likely you are to secure your desired date(s).
- There are typically 180 school days per year, and we have close to 1,000 students. Therefore, we encourage you to be understanding if a date you request is unavailable.
- Mark your calendar once you have made a reservation. If you cannot paint the Rock on your reserved day (conflict in your schedule, forgot, moving, etc.), PTO will not reschedule your reservation. Any monies provided to TCE PTO or its vendors for any PTO sponsored event, membership or merchandise are non-refundable. Such monies are considered a donation to TCE PTO.

Rock-painting Etiquette

- You may choose any individual, team, event, or business as the subject of the Rock for a limit of three days (in succession or not) per calendar month. PTO will cancel any reservation (less PTO's fees) for violations.
- Character Counts here in St. Johns County! All messages should be affirming. Designs should have a caring and nurturing message. The Rock wording and symbols must be positive and in good taste, and therefore, may not contain the following:
 - Any foul and/or discriminatory language and/or pictures
 - Religious statements and/or symbols
 - Political statements and/or symbolsPTO reserves the right to remove/paint over the Rock and will not give a refund if you violate this rule.
- Families, groups, or organizations must furnish their own labor, paint, and supplies to paint the rock. Refer to the recommended supplies list at the bottom of these guidelines for more information.
- You may paint **ONLY** the Rock. TCE prohibits painting on sidewalks, lamp posts, or buildings. Any damage or destruction to the surrounding areas or buildings will deem the family, group, or organization financially responsible for cleaning and repair costs.
Note: All paint supplies must stay in the grassed area and off of the sidewalk.
- You are prohibited from discarding trash on the school campus. You must take home all items you use for this project (paint, paint cans, paper towels/rags, rollers/brushes) and properly discard of them at your home. Do not place projects items/trash in the campus trash bins or dumpsters.

Paint Day

Painting Days

You may paint the rock the day before your reserved date(s).

Example: If you reserved the rock for a Tuesday, you may start painting late Monday afternoon.

ONLY 2 PEOPLE ARE ALLOWED ON CAMPUS TO PAINT THE ROCK!

Painting Times

You must paint the Rock from 4:00 PM to 8:00 PM the afternoon/evening of your paint day with the following exceptions:

- Monday reservations – If you reserve the Rock for Monday, paint the Rock the Friday before between 4:00 PM and 8:00 PM.
- Teacher Planning Days (TPD) – If you reserve the Rock and the prior day is a TPD, you may paint the rock between 8:00 AM and 4:00 PM on TPD.

Note: The school gates are locked at 8:00 PM daily but may close earlier on TPD. Please plan accordingly.

Outdoor Lighting

Outdoor lighting is very limited after school hours, especially during the late fall and winter. Parking lot lighting is not available after 6:00 PM on most evenings.

Inclement Weather

If the weather is inclement, plan on painting with an umbrella in hand as we do not offer weather refunds or reschedules.

Painting Supplies

"Renter" supplies all painting materials.

Supply List

- Latex paint (exterior) - One to two quarts for background color
- Secondary color latex paint (exterior) – Message wording and designs
Important Note: No spray paint is allowed on campus under any circumstances! Also, please do not use puffy paint, glue, chemicals, stickers, adhesive items, glitter, etc. on the Rock.
- "Rough" roller - Best for covering the background
- Small (1") brushes or sponges – Lettering and detail work
- Chalk – Writing or tracing letters/words before painting
- Large trash bag – Removal of all supplies and trash